

Raleigh Fire Museum

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raleighfiremuseum.org

Monthly Staff Meeting Minutes

Date: December 9, 2014

Time: 7:00 p.m.

Location: Tyler's Tap Room, Seaboard Station, Raleigh

Present: Walters, Chamblee, Rehbock, Harkey, Florio, Henshaw, Legeros

Minutes Approval:

- 1) November 11, 2014

Finance Report:

- 1) Fund balances
 - a. General fund (checking): \$ 4,339.94
 - b. Reserve funds (savings): \$ 3,947.50
 - c. Apparatus funds (savings): \$422.76
- 2) Recent activity
 - a. Deposit on 11/24/14: \$340.40
Included \$24 and \$72 of membership renewals, and fourth and final combined campaign payment for this year.

Museum Business:

- 1) Regular schedule.
 - a. Saturday, Dec. 13 – "A" platoon
 - i. **Walters** primary.
 - ii. **Vinny** secondary.
 - b. Saturday, Jan. 10 – "C" platoon
 - i. **Chamblee** primary, if he can be detailed. Legeros will send a request to Chief Ronny.
 - ii. **Florio** has offered for second. Legeros will also notify Boyette of the opportunity.
 1. David Boyette has indicated that he'd like to continue volunteering where available, starting in January.
- 2) Identification for staff.
 - a. Tee shirts
 - i. **Henshaw** has a prototype for consideration.
 1. Grey.
 2. Long-sleeve.
 3. Emblem design.
 4. Based on Rocky Mount (correct?) pattern.
 5. He'll bring the prototype at a later date.

- 3) Jones family materials.
 - a. Brought to museum two months ago, collection of clippings.
 - b. Legeros returned to owners this week.

Membership Business:

1. We should receive notification of combined campaign donors in next 30 to 60 days.
2. Donors will receive complementary new or renewed memberships.

Collection Business:

1. Acquisitions
 - a. Updated from Rehbock on getting old bed from Station 3.
 - i. He's working on same.

Apparatus Business:

1. 1936 ALF
 - a. Henshaw queued to retrieve vehicle from owner.
 - b. Working on getting free rollback wrecker service.
 - c. To be initially transported to Services, for assessment.
2. 1961 ALF
 - a. No updates.
3. RFD antiques
 - a. No other updates.

Old Business

1. Elections in 2015
 - a. We're due for two-year elections in February. Positions that will need to be filled:
 - i. President
 - ii. Vice President
 - iii. Secretary
 - iv. Treasurer
 - b. Should any positions be changed?
 - i. Operations Officer could be added as replacement (?) for President/Vice President.
 - ii. Or as additional position.
 - c. Staff encouraged to think about any positions they'd like to fill.

New Business

1. 2015 Ball
 - a. Save the date message drafted by Barefoot.
 - i. He's planning to send to all personnel soon.
 - b. Web programming need.

- i. Can we use/install a reservation system for the ball, that lets people reserve specific seats and tables, as part of the registration process?
 - ii. **Harkey** can likely handle.
- 2. 2015 Planning
 - a. Group discussed organizational goals for next year, and things people would like to see happen.
 - i. Ball in November/December.
 - 1. Discussed above.
 - 2. Legeros noted that this event should probably be considered the highest priority for museum resources, for next year.
 - ii. Spring social at Fireman's Club
 - 1. Henshaw planning a new proposal.
 - 2. Postponed from holiday event that was previously being proposed.
 - 3. Warmer weather event, maybe February or March or...
 - 4. Charge at the door.
 - 5. Program could include recognition of 2014 retirees.
 - a. We could recognize them in person.
 - b. Show portrait of each person.
 - c. Etc.
 - 6. **Henshaw** crafting a proposal for consideration.
 - iii. Booth at Fire Expo
 - 1. Based on success of 2014, group recommends repeating.
 - 2. Larger or double-size booth recommended.
 - a. More space for more staff.
 - b. More counter space for any sales.
 - 3. Signage can be reused from last year.
 - 4. Participation of other fire museum members was also successful.
 - 5. **Legeros** will begin watching for vendor registration.
 - iv. Apparatus restoration
 - 1. Rehbock noted that commencing a restoration of one of our rigs would be good.
 - 2. Mechanical restoration continues for 1961 ALF, with Chamblee and Henshaw.
 - 3. Condition of 1936 ALF isn't known, on operational front.
 - 4. Group discussion prison system restoration programs.
 - a. Waiting list of ten years for North Carolina. Can we get on list?
 - b. Florida has a program, accepts from out of state. Maybe half as long of a wait.
 - 5. Cost of a restoration? Henshaw cited \$40,000 as a benchmark for the 1936 ALF (correct?).
 - v. Public education event
 - 1. Henshaw would like to see a public education event, like the planned-but-canceled "day with the fire department" proposed in October 2014.
 - 2. He'll continue to press the idea with command staff, to see if there is reception as we get into 2015.
 - 3. Group discussed potential "themes" for such an event, where it was conducted along with another "thing".
 - a. New tiller delivery.
 - b. New station opening.
 - c. Etc.

vi. Challenge coins

1. First discussed in context of a fundraiser for the ball.
2. Group discussed and decided that a “general” Raleigh FD coin is preferred as next step.
 - a. There’s continued interest in a general coin for department.
 - b. The fire department isn’t presently in a position to official create/sell one.
3. Henshaw has a designer friend who has told (but now shown) a coin design. Front is tiller/skyline graphic, Back is emblem.
 - a. **Henshaw** will get and share prototype of design.
4. Group discussed personal preferences for coin:
 - a. Larger than last RFD coin, say about silver dollar size.
 - b. Consider setting a fixed quantity, then announcing that “we’re only making XXXX of these.”
 - c. Initial sales to RFD personnel, via museum members and affiliates.
 - d. After a time, offer for sale on museum web site.
 - e. At least one party is interested in buying 100 or 200 such coins, for special internal purposes.
5. Group discussed a second or subsequent coin:
 - a. Antique apparatus on the front.
 - b. Could do an entire series at once, like Charlotte did.
 - c. Could be even more limited in quantity.
 - d. Could be created/issued to be centered on specific events, like raising money for a restoration.
6. Other discussions:
 - a. If we number the coins, we could auction #1 through #30, say.
 - b. There are people who would pay top dollar for #X of a particular coin.
 - c. Could also create coins with F numbers.

vii. Board of Directors / Path to Station 3

1. Group discussed our need to have a board of directors, in the context of a path toward Station 3.
2. Legeros noted three particular “big things” that could/would need to happen, when the organization is ready to “start down the path” of Station 3.
 - a. Have a board of directors in place, as well as any other organizational ducks needed in a row.
 - b. Have a business plan or other documented set of ideas/plans/objectives.
 - c. Game plan for RFD personnel to become involved, begin helping, start heavy lifting.
3. Group discussed a board.
 - a. Outside people are desired. Individuals with skills and experience to add to the pot.
 - b. But how to find those people?
4. Group discussed business/project/concept planning.
 - a. What fire museums have we seen, that present the type of experience we envision in Raleigh?
 - i. Can use them as examples, or learn from/copy from some of their work/organization?

- b. What Raleigh/Durham/Chapel Hill museum organizations might be in a position to offer input or outright help?
 - i. Each museum staff member could try to find a contact, within such an organization, to ask for help or direction.
- c. Can the Fire Museum Network assist?
 - i. Walters suggested outreach, asking them for advice or resources for an organizing moving from “here” to “there.”
 - ii. **Legeros** will contact the FMN people.
- d. Planning involves a bit of chicken and egg.
 - i. Station 3 is a plan, but neither vacant yet nor transferred to museum control.
 - ii. Education is a planned component, but fire department currently only has one educator, who is also assigned inspection duties.
 - iii. Development is booming in Oakwood area. Museum could draw interest, but also competition for the property for redevelopment.
 - iv. Lot size limits facility size. But if adjoining property could be used, donated, bought...
 - v. Should the museum be more than just Raleigh? Ours is the Capital City, and our staff has ties to state organizations and many departments around North Carolina.
 - vi. Tiered planning is perhaps necessary. Three sizes: good, better, best. Modest, larger, largest. To accommodate varying degrees of interest and resources.

Next Meeting:

Tuesday, January 13

Location TBD