

# Raleigh Fire Museum

PO Box 31084, Raleigh, NC 27622  
www.raleighfiremuseum.org



## Monthly Staff Meeting Minutes

**Date:** June 9, 2014

**Time:** 7:00 p.m.

**Location:** Station 28

**Present:** Legeros, Henshaw, Chamblee, Barefoot, and Pat Murphy

### Apparatus Work:

1. None was planned, however Henshaw and Chamblee did some diagnostics on the starter and battery wiring of Old Engine 1.

### Minutes Approval:

- 1) May 5, 2014

### Finance Report:

- 1) Fund balances
  - a. General fund (checking): \$3,428.49
  - b. Reserve funds (savings): \$3,942.61
  - c. Engine 1 funds (savings): \$ 422.24
- 2) Recent/upcoming expenses:
  - a. Fire expo items:
    - i. Three-ring binder page protectors, 50 count: \$15.
    - ii. Rack card/flyer display rack: \$10-30.
    - iii. Banner, estimated \$35 to \$70.

### Museum Business:

- 1) Regular schedule.
  - a. Saturday, June 14 – B Platoon
    - i. Staffing
      1. Chamblee opening/closing
      2. Barefoot
  - b. Saturday, July 12 – C platoon
    - i. Staffing
      1. TBD
      2. TBD
- 2) Special events.
  - a. May – Tour Report
    - i. Henshaw provided a report on a museum tour conducted on May 15, for a group of students from the NC School for the Blind.

- ii. Lt. Barnes from OFM conducted, and was able to utilize one of the training engines to add to the experience.
  - iii. He took each student into the cab, and provided a personalized experience for each.
  - iv. The school expressed great appreciation, and looks forward to future tours, when they have groups of students for same.
- b. July – South Atlantic Fire Rescue Expo
- i. Antiques
    - 1. Murphy reported that the apparatus committee hopes to bring as many antique pieces as possible to the Expo.
      - a. Maybe one of the Macks for interior display at convention center.
      - b. Others/rest for Saturday parade, and possible/probably post-parade outdoor display.
      - c. Trying to find a horse team, so the steam can participate/be pulled.
    - 2. Could/should an antique be brought to the Brotherhood bash?
      - a. **Legeros** will send a note to Lee Price, asking about the event’s location and plans for any apparatus.
  - ii. Museum
    - 1. Group discussed if museum should be open Friday or Saturday, during the expo and on the same days that we’ll have our booth.
    - 2. Decided against a planned/publicized opening, for reasons including the number of competing events.
  - iii. Booth
    - 1. We have a booth in the mezzanine level of the convention center on Friday, July 25, and Saturday, 26.
    - 2. Our booth will appear alongside other non-profit organizations.
    - 3. We will be promoting RFM and other museums in NC, SC, VA, MD, etc.
    - 4. **Legeros** and **Henshaw** are creating the “stuff” for the booth:
      - a. Three-ring binder “flip book” with:
        - i. Rack cards from fire museums or museums with apparatus.
        - ii. Printouts of web pages, for fire museums or attractions.
        - iii. Single pages showing photos by Legeros, from various museums.
        - iv. Etc.
      - b. Computer slideshow(s):
        - i. One showing fire museum photos from around NC, SC, etc.
        - ii. Possible second one, showing historical NC fire photos.
      - c. Banner for booth.
        - i. Could read “Fire Museums as presented by the Raleigh Fire Museum.”
        - ii. Still working on this.
      - d. Staffing.
        - i. **Henshaw** plans to be around the booth on Friday.
        - ii. **Legeros** will also be around on Friday, as he has a workshop he’s conducted in late afternoon.
        - iii. Legeros should also be around all day on Saturday.
        - iv. Rocky Mount FD has expressed interest in participating.
        - v. Kinston fire museum may also want to participate.
        - vi. Henshaw will coordinate on the people/staffing front.

- c. September/Fall – Day with RFD
  - i. **Henshaw** now targeting Saturday, October 11.
  - ii. Regular second-Saturday museum opening.
  - iii. Fire Prevention Week.
  - iv. Drill pad is free/available.
  - v. He's checking with command staff.
  - vi. Museum staff approved.
  - vii. Plan to repeat last year, including:
    - 1. Free food for folks, hot dogs, popcorn, snow cones.
    - 2. Have an engine, ladder, and Battalion Chief detailed.
  - viii. Suggestions for this year, to add:
    - 1. Expanded marketing:
      - a. Announce to RFD DL.
      - b. Announce to retirees (?).
      - c. Announce to city employees.
      - d. Press release from OFM.
      - e. Press release from Public Affairs (?).
      - f. Etc.

**Apparatus Business:**

- 1) Report from Chamblee on recent meeting called by Chief Spain, to discuss goals and roles of antique committee.
  - a. Highlights include:
    - i. Museum MOA document about antique governance adopted as a guideline/reference document, but with some requested edits.
    - ii. Mike Ezzell in charge of Antique Committee, with Pat Murphy his second in command.
    - iii. Committee will oversee all city-owned antiques, and will include museum's 1961 ALF in their quarterly maintenance check-off as courtesy.
    - iv. Committee and museum will improve efforts to communicate and coordinate activities.
    - v. City maintains ownership of city antiques, to facilitate insurance, maintenance, and state inspections.
    - vi. Official list of operators adopted, based on list compiled by Capt. Gary Amato prior to his retirement last year.
      - 1. Includes Henshaw and Chamblee, from museum staff.
    - vii. Log book to be provide for each antique, to record actions.
    - viii. Wheel dollies suggested for Station 28, as means to move apparatus without requiring starting.
    - ix. Thirty-day lead time established, for any requests for antique appearance or participation.
      - x. Antiques cannot go outside of city limits permission without approval from Fire Chief.
      - xi. Trailer and tractor available for transporting 1926 ALF and 1905 steamer.
      - xii. Old Engine 9 (1988 Pierce Arrow) being added to antique collection in one year.
      - xiii. Department of Corrections restores apparatus through prison system. Seven year waiting list.
      - xiv. Fire Museum storage space at Station 23 has lock/keypad. Fire Marshal/Facilities needs combination/access.
        - 1. This has been resolved, prior to June 9.
  - b. Lt. Pat Murphy, from committee, attended meeting and provided additional information.
    - i. Goals include restoring apparatus to their original appearance or condition.

- ii. This would include adding period equipment where possible.
- 2) **Legeros** will revise the museum's MOA about apparatus governance, per the requested changes from the apparatus committee.
  - a. He'll send to the committee, upon revision.
- 3) Group discussed small equipment as related to the antiques, such as period hand equipment added to the pieces.
  - a. **Legeros** will meet with committee chair Mike Ezzell and Murphy one weekend morning, and show them the museum's storage space at Station23 and inventory of current artifacts not displayed at the museum.
  - b. Group discussed idea of labels in the future, as needed to identify which equipment goes with which antique. Or "Property of RFM" or "Do Not Remove From Museum" or other such labels, as needed.

### **New Business**

- 1) Display case(s) for sale from a Cary merchant.
  - a. John Rehbock located a pair of display cases for sale in Cary, at a store.
    - i. Glass cubes (11x24) atop oak cabinets (25x25x42).
    - ii. Asking \$750.00 each .
  - b. Suggested as possible container/protection for NCFFF memorial resin model, that Rehbock will be placing on permanent loan to museum in future.
    - i. Group agreed on need for such protection.
  - c. Group discussed the prospect purchase.
    - i. Decline to recommend purchase.
    - ii. Available floor space is first concern. Counter-top "cube" might be better.
    - iii. Competing price(s) are second concern. Recommend checking with AB Store Fixtures on Capital Boulevard, where our current cases were purchased. As well as other vendors or construction options.

### **Old Business**

- 1) Membership business.
  - o From last meeting:
  - o Need process for periodical renewal reminders to members.
  - o **Legeros** and **Chamblee** are conferring on ideas.

### **Next Meeting:**

Monday, July 7  
B platoon  
Station 16  
7:00 p.m.