

Date: November 5, 2012

Time: 7:00 p.m.

Location: Museum

Present: Walters, Legeros, Barefoot, Mizzell, Henshaw

Minutes Approval:

- 1) November 5, 2012

Budget Report:

- 1) Fund balances
 - a. General fund (checking): \$ 2,483.77
 - b. Centennial funds (savings): \$ 20,800.95
 - i. Pending deposits:
 1. 1,059.03
 2. 238.41
 3. 852.15
 4. 2,997.54
 - c. Old Engine 1 funds (savings): \$ 420.58
 - 2) Pending expenses
 - a. Ball
 - i. Tickets - 556 (or more) x \$35 = \$19460
 - ii. Dee jay
 - iii. Room furnishings and labor
 - 3) Sales tax
 - a. Third quarter sales tax is due.
 - i. **Legeros will submit.**
 - b. **Legeros plans to submit another round of sales tax reimbursements**, for last 12 or 18 months.

Fire Museum Business:

- 1) Dates and Events
 - a. Regular schedule.
 - i. Saturday, November 10 – A shift
 1. **Chamblee opening.**
 2. Second person slot available.
 - a. Ten people planning a visit, confirmed opening date and hours.
 - b. USAR training being held that day.
 - ii. Saturday, December 8 – B shift
 1. **Walters opening.**
 2. Second person slot available.
 - b. Upcoming special events.
 - i. None
- 2) Signage

- a. Group discussed needs and options for signs, such as a pair of sandwich board-style signs, for the street and the parking lot, noting that the museum is open.
- b. **Mizzell to inquire if city sign shop can assist.**

Fire Apparatus Business:

- 1) Hose cart
 - a. Legeros and Henshaw still planning to create a plaque, to hang on the apparatus.
 - i. Tim Duke has provided names for plaque.
 - ii. Plaque to be created after the Fireman's Ball.
 - b. Cart is being furnished with equipment, will make debut at Fireman's Ball.
 - c. After ball, to be moved to museum.
- 2) Steamer
 - a. Henshaw has provided information to steamer crew, on sources for pump repacking materials.
- 3) Old Engine 1
 - a. Henshaw and Legeros still have plans to create the plaque.
 - i. Current plaque names listed on museum web site.
 - b. Leaking fuel tank is being fixed.
 - c. Future driving:
 - i. Truck will be moved at whatever point Battalion 5 is moved to Station 9. New location to be determined.
 - d. Future maintenance needs:
 - i. Electrical re-wiring. Master switch doesn't work, so if batteries are connected, truck is "on."
 - ii. Clutch.
- 4) Old Hahn
 - a. Henshaw provided information about a possible apparatus available for donation.
 - i. 1960s Hahn that served up north.
 - ii. Runs, pumps, fully equipped.
 - iii. Could be fundraiser for museum, obtained as donation, sell to highest bidder, put monies into Engine 1 fund.
 - iv. Group discussed, but postponed any further decision until later.

Merchandise, Membership Business:

- 1) Membership renewals
 - a. Chamblee has created a draft of an e-mail, for subscription renewals.
 - i. When a member's expiration is past, or close to past, the mail will be sent, requesting renewal.
 - ii. Group discussed letter, approved letter with one addition:
 - 1. Add web site address, for ease of recipients to click and renew.
 - iii. Current plan for memberships:
 - 1. Send renewal letters to members at expiration time.
 - 2. Ask Chief Mizzell to send general solicitation, perhaps in December.
 - b. Group discussed the need to involve more members.
 - i. Discussed doing some thing(s) in the spring, perhaps, to get members to attend some thing(s).

Other Things Being Worked On

1) Fireman's Ball

- a. Barefoot and Walters provided various updates about the Fireman's Ball.
- b. Group discussed mentioning museum and its connection to the ball, at the ball.
 - i. **Legeros will end his short history talk with a shout-out.**
 - ii. He'll say something like "How did this ball happen? Tonight's event was planned and executed with heavy participation from the Raleigh Fire Museum. Please take a moment tonight to go outside and learn about our organization..."
- c. The alarm bell will be removed from the museum on Friday, November 16, for transport to the convention center.
 - i. **Chamblee requested upon closing of the museum on Saturday, November 10,** to move far corner display case and objects into center of museum, to provide clear path for fire alarm bell to be moved out of building.
- d. Group discussed having a table with museum information. Decided to have a table in the lobby, outside of the ball room, with signs, fliers, and a donation box.
 - i. **Legeros will get signs and donation box from Station 23,** and bring/store at museum.
- e. Group discussed which museum artifacts are best suited to being brought and displayed at ball.
 - i. Paper artifacts not recommended.
 - ii. Very small artifacts not recommended.
 - iii. Everything/anything else should be okay.
- f. Group discussed the printing of photos in large or very large sizes.
 - i. **Walters to ask specific questions of convention center, regarding photos, mounting, etc.**
 - ii. **Henshaw to contact photo printing sources for more information.**

Other Old Business

1) Board of Directors

- a. Chamblee has action item to review by-laws, to look at current language, and see what's needed for implementing a board of directors.
- b. Group discussed at prior meeting a goal of having in place by end of year.
- c. Also need to plan for new officers/elections next year.
- d. Group discussed somewhat, and postpone further discussion and decision until December member.

Other Business

1. Group discussed current meeting schedule and frequency of meetings. Will workload reduce after new year, or continue at current pace?
 - a. Group postponed further discussion and decision until December member.
2. Henshaw related the story of a recent inquiry at Fire Administration, by an acquaintance of the family of Fire Chief Sherwood Brockwell.
 - a. **Henshaw will give contact information for Legeros,** should person make contact again.