

Date: December 5, 2011

Time: 7:00 p.m.

Location: Fire Station 23

Attending: Walters, Barefoot, Chamblee, Wall, Legeros

Meeting Opening: Legeros opened meeting

Minutes Approval:

- 1) November 14

Budget Report:

- 1) Checking: \$456.66
- 2) Savings [Coin/Anniversary funds]: \$1,703.58

Events Report:

- 1) City Museum recap - December 3
 - a. Legeros was a presenter at a “disasters day” at the City Museum.
 - b. The director saw his About the Museum and Save the Date of June 9 postcards, and asked for extra copies to display in museum lobby. Legeros left his extra copies.
 - c. **Action: Legeros will inquire if we could display a poster in their lobby for the museum, such as a smaller version of the one created for Fire Prevention Week.**
 - d. Legeros inquired about the museum’s photo archives, and hopes to connect with the curators and see what fire department images they possess.
- 2) Upcoming museum opening - December 10
 - a. Legeros will open, and Barefoot will relieve him at 12:00 noon.
 - b. Wall will also staff.
- 3) Museum dates for 2012.
 - a. Group decided to continue with second Saturday opening each month, as the museum schedule for 2012.
 - b. **Action: Legeros will send around schedule with first couple months of 2012, for people to volunteer staffing.**

Centennial Report:

- 1) Coin sales
 - a. Legeros posted a couple blog postings about coin sales, around Thanksgiving.

- b. FireNews promotion planned, with a Centennial feature along with coin advertisement.
 - c. Discussion of promoting coins on the city employee's internal site.
 - d. Legeros noted last month's discussion/idea, of using city employee site for monthly postings or features about the RFD centennial year.
 - e. **Action: Legeros will contact McLaurin and Brandoe, to inquire/execute.**
- 2) Centennial committee report.
- a. Walters provided current update.
 - i. Centennial project plan has been approved by City Manager.
 - b. June 9 date will likely be changed, however, due to local event conflict.
 - i. June 16 is likely replacement date.
 - ii. Group discussed changes to promotional items, notably Save the Date postcards. Some hundred have been printed. Can use Sharpie markers to change the dates on those.
 - iii. Other notification changes will need to include the Carolina Fire/EMS/Rescue Journal article.
 - c. Convention Center contract about to be signed, for Fireman's Ball.
 - d. Ring Design has been updated. Barefoot shared latest version.
 - e. Parade plan to include pipes and drum bands, and possibly high school marching bands.
 - i. Parade planners hoping for 50 to 60 fire trucks.
 - f. Rob Johnson appointed by Centennial Committee to lead publicity.
 - i. Group discussed some other promotional possibilities:
 - 1. Tar Heel Traveller. Legeros has submitted a suggestion about this.
 - 2. Our State Magazine. Could they write or publish a story on the Centennial?
 - 3. PBS local show about North Carolina.
 - 4. **Action item: Legeros will inquire or look into #2 and #3.**
 - g. John Rhebock is also doing a Centennial poster.
 - i. Group discussed send/distributing the poster to outside fire departments, including those participating/planning to participate in the parade.
 - ii. Desired timeframe for poster completion is January.
- 3) Historical society activities.

- a. Legeros is planning an RFD newsletter article for the next issue in January, introducing the Centennial Year and the first plans.
- b. Carolinas Fire Rescue EMS Journal article in January.
- c. Legeros has suggested museum-based activities, probably starting mid-Spring and closer to the June birthday activities. Such as history talk one Saturday during an opening, and perhaps a “bring your artifacts” day during another Saturday opening.

Old Business:

1) Membership drive

- a. Fire Stations.
 - i. Dec 11 - A shift.
 - ii. Dec 18 - B shift
 - iii. Jan Chamblee has volunteered to collect monies.
 - iv. Action: Walters will send reminder tonight, since A shift starts their last day of the cycle tomorrow.**
 - v. Action: Walters will visit training center, and see about checking out more coins, to be taken to stations on Sunday.**
- b. Other facilities.
 - i. Henshaw will conduct membership drives at Admin., Services, and Training.
 - ii. No update (yet).
- c. Online purchasing
 - i. Now available from web site.
- d. Fulfillment
 - i. Jan Chamblee has volunteered to lead.
 - ii. He suggests delivery using the same stations as the membership drives, with each RFDHS member delivering items, and each company coming to the station to pick them up.
 - iii. Legeros gave Chamblee a quick tutorial on using Excel, and created a spreadsheet file for entering membership orders.
- e. Station 5-C
 - i. They missed the presentation due to the entire company out of service.
 - ii. Legeros will conduct a personal presentation for them.

2) Antique projects.

- a. Steamer / Ezzell.

1. Domain name for web site - \$9 yearly, currently paid by Legeros.
 2. Hose cart wheel repairs - \$400-500, estimated.
 3. Membership drive items - \$6 to \$9, per membership.
 4. Mannequin for museum, to display second set of gear? - \$20-\$40, estimated.
 5. Steamer trailer axle replacement - \$1000 to \$1500, estimated.
 - a. **Action: Chamblee to contact McGhee, as possible source for axles.**
 - b. Question asked about vehicles that pull the steamer. Do they have to be RFD, and what operator's license requirements?
 6. Fire Museum Network membership - \$35 yearly
 7. Signage as needed for next year's events.
 8. Fundraising / Spending money to make money
 - a. Such as t-shirt sales during 2012 firemen's convention.
 - b. Election of officers.
 - c. By-Laws
 - d. Legeros discussed prudent of checking our by-laws, establishing a budget, and doing other administrative actions to ensure that RFDHS is being operated as it should.
 - e. **Action: Legeros will review by-laws, and communicate needs as needed.**
- 2) Amato moving to Station 28.
- a. Group discussed their hopes that Capt. Amato can function as a leader or supervisor for all antiques and their projects and activities, after his transfer in January.