

## 2009 Kick-Off Meetings Follow-Up/Action Items

What's next? Well, we've distributed notes from our meetings, and created a distribution mailing list. Let's list some action items for the committees. From the meeting notes, these are the committee memberships as recorded last week:

Committee Name	Membership So Far
By Laws/Mission Statement	Amato, Henshaw, Woodall
Fundraising	Barefoot, Rehbock, P. Walters
Apparatus/Station 28 Space	Amato, Chamblee, Henshaw, Woodlief
Artifact Inventory/Acquisitions	Legeros
Artifact Storage/Station 23 Space	Barefoot, Johnson, Legeros, A.Walters.
Heavy/Large Artifact Handling	McLaurin, USAR
Active/Retired Member Outreach	Legeros
2012 Yearbook	Legeros
2012 Anniversary	Rehbock, A. Walters

## Committee Contact & Spokesperson

Each committee is requested to please appoint a contact/spokesperson, who can relay or represent information to the historical society. Please drop a note to Chief Walters or Mike Legeros when this has done, and who has assumed this role.

## Committee Action Items

Here are some immediate action items for the committees. These things would be good complete sooner than later. As a quarterly meeting schedule was discussed last week, let's set a timeframe of about 60 days. That will merge nicely into a quarterly meeting in May.

### **By-Laws/Mission Statement Committee**

Proceed as far as possible with writing by-laws and a mission statement. For seed content, committee members have been sent copies of Winston-Salem FD's historical society's by-laws and articles of incorporation.

### **Fundraising Committee**

Begin forming ideas on raising money for the historical society.

### **Apparatus/Station 28 Space Committee**

Talk to others involved with our antiques about this committee. As we noted last week, you all are the experts here, and we'll your seek your guidance on apparatus needs. Also, create a design or plan for using a Station 28 bedroom, for storing/organizing apparatus committee items.

### **Artifact Storage/Station 23 Committee**

Create a design or plan for the Station 23 upstairs area, for storing/organizing artifacts.

### **Artifact Inventory/Acquisitions Committee**

Begin conducting an inventory of historical items in possession of RFD. Also, advise command staff of this inventory. As needed or appropriate, begin transferring items to Station 23.

### **Active/Retired Member Outreach Committee**

Continue communicating historical society information to members. Also inquire about second retiree breakfast group, as another means of reaching retired members.

### **2012 Yearbook Committee**

No suggested actions yet.

### **2012 Anniversary Committee**

No suggested actions yet.

Please work toward **May 1** as a goal date for completing these tasks. Chief Walters and Mike Legeros will work on scheduling a follow-up meeting during the month of May. We'll also continue coordinating other administrative tasks and answering or facilitating questions as they arise.

Please contact them if you have questions, comments, ideas, alternate approaches, immediate needs, etc.

### **Distribution List Reminder**

To expedite sending messages to everyone interested or involved in the RFD historical society, a distribution mailing list has been created on Yahoo! Groups. Once everyone has subscribed to this distribution list, we can stop entering all those e-mail addresses in each message.

Please perform these steps:

1. Send a blank message to [raleighfirehistory-subscribe@yahogroups.com](mailto:raleighfirehistory-subscribe@yahogroups.com)
2. You will receive a confirmation message.
3. Reply to the confirmation message, by sending it right back.

Once you have done these steps, you will be subscribed to this list. Please try to do this as soon as possible.

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Thanks for everyone's interest and participation!

Chief Walters

- [luther.walters@ci.raleigh.nc.us](mailto:luther.walters@ci.raleigh.nc.us)
- 919-420-4395 (Station 23-B)
- 919-291-4684 (mobile)

Mike Legeros

- [mikey@legeros.com](mailto:mikey@legeros.com)
- 919-786-0110 (home)
- 919-740-8552 (mobile)